信息工程学院实验教材印发流程单

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 印制： 20 －20 学年 第 学期 | | | | | | | | | | | | | | | | | | | |
| 实验教材名称 | | | | | | 任课教师 | | | | | 所在系部 | | | | | 适用学生  （年级专业） | | | |
|  | | | | | |  | | | | |  | | | | |  | | | |
| 申请事由： | |  | | | | | | | | | | | | | | | | | |
| 印制数量（本） | |  | | | | | | | | | | 申请日期 | | | | |  | | |
| 审批意见： | |  | | | | | | | | | | | | | | | | | |
| 交印人 |  | | 成本单价（元/本） | | | |  | | 交印时间 | | | |  | | | 收回时间 | | |  |
| 收货： | | | | | | | | | | | | | | | | | | | |
| 收货人 | | | | | 收货份数（本） | | | | | | | | | | | 收货日期 | | | |
|  | | | | |  | | | | | | | | | | |  | | | |
| 发放： | | | | | | | | | | | | | | | | | | | |
| 发放对象  （年级专业） | | 发放数量（本） | | | | | | 发放价格（元） | | | | | | 发放人 | | | | 剩余数量（本） | |
|  | |  | | | | | |  | | | | | |  | | | |  | |
| 应交金额（元） | |  | | | | 交款人 | | | |  | | | | | 交款日期 | | |  | |
| 交款： | | | | | | | | | | | | | | | | | | | |
| 收款人 | | | | 收款金额（元） | | | | | | | | | | | | 收款日期 | | | |
|  | | | |  | | | | | | | | | | | |  | | | |

本表一式两份留存